Checklist of E/OHS Activities for Employee Right-to-Know/Hazard Communication

Program Contact Person: Brian Mohr

Is the Employee Right-to-Know/Hazard Communication Plan in place? Yes No

Is the Plan current? Yes No

Has the Plan been reviewed this school year? Yes No

Has the program been approved by the School Board for the current school year? Yes No

Has the chemical inventory been completed for the following functional areas?

 Location of Chemical Inventory Form

 Art Instruction Yes No N/A Main Office

 Custodians Yes No N/A Custodial Office

 Food Service Yes No N/A Building kitchens

 Science Rooms Yes No N/A Science instructor’s office

 Shop (metals, wood, auto) Yes No N/A

Are SDS available and located with the chemical inventory? Yes No

Do the SDS concur with the chemical inventory? Yes No

**Has training been provided for the following staff?**

 **Art Instructors** Yes No N/A **Science** Yes No N/A

 **Custodians** Yes No N/A **Shop** Yes No N/A

 **Food Service** Yes No N/A **Transportation** Yes No N/A

Note:

**Contact List for Employee Right-to-Know Program**

|  |  |
| --- | --- |
| **Department** | **Key Contact for Department****(person responsible for locating SDS)** |
| Art | Shirley Sommer/ HSTinea Graham/ HS |
| Biology | Mike Weisenberger/MS,Maria Nuthak//HS |
| Consumer Life Science | Ronda Eckhart/HS |
| Custodial/Maintenance | Dan Piehl/All campus |
| Food Service | Bernie Reinke/Administration |
| Photo | Arlyn DeBruyckere/HS |
| Chemistry/ Science | Arlyn DeBruyckere/HS, Mike Weisenberger/MS |
| Shop—Welding  | Daryl Lundin/HSJeff Smith/HS |
| Shop—Wood  | Daryl Lundin/HSRichard Bochholz/ MS |
| Transportation/Buildings and Grounds | Brian Mohr |
| Other |  |
|  |  |
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Note: Bernie Reinke will be retiring at the end of the school year-EK

**Completed by: Eileen Kirk** **Date:**3/10/15