Checklist of E/OHS Activities for Employee Right-to-Know/Hazard Communication

Program Contact Person: Brian Mohr

Is the Employee Right-to-Know/Hazard Communication Plan in place? Yes No

Is the Plan current? Yes No

Has the Plan been reviewed this school year? Yes No

Has the chemical inventory been completed for the following functional areas?

Location of Chemical Inventory Form

Art Instruction Yes No N/A Main Office

Custodians Yes No N/A Custodial Office

Food Service Yes No N/A Building kitchens

Science Rooms Yes No N/A Science instructor’s office

Shop (metals, wood, auto) Yes No N/A

Are SDS available and located with the chemical inventory? Yes No

Do the SDS concur with the chemical inventory? Yes No

**Has training been provided for the following staff?**

**Art Instructors** Yes No N/A **Science** Yes No N/A

**Custodians** Yes No N/A **Shop** Yes No N/A

**Food Service** Yes No N/A **Transportation** Yes No N/A

Note: Eileen Carlson did a complete chemical inventory of all the chemicals custodians and kitchen staff use. A list of all those chemicals can be found in the SDS books at the schools and in the Activities Manual.-12/15/15 EC

**Contact List for Employee Right-to-Know Program**

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| --- | --- |
| **Department** | **Key Contact for Department**  **(person responsible for locating SDS)** |
| Art | Shirley Sommer/ HS  Tinea Graham/ HS |
| Biology | Mike Weisenberger/MS,  Maria Nuthak//HS |
| Consumer Life Science | Ronda Eckhart/HS |
| Custodial/Maintenance | Dan Piehl/All campus |
| Food Service | Leslie Muler/Administration |
| Photo | N/A |
| Chemistry/ Science | Arlyn DeBruyckere/HS,  Mike Weisenberger/MS |
| Shop—Welding | Daryl Lundin/HS  Jeff Smith/HS |
| Shop—Wood | Daryl Lundin/HS  Richard Bochholz/ MS |
| Transportation/Buildings and Grounds | Brian Mohr |
| Other |  |
|  |  |
|  |  |

Note:

**Completed by: Eileen Carlson** **Date:** 12/15/2015