Checklist of E/OHS Activities for AWAIR

Program Contact Person: Jackie Probst

Is the AWAIR Plan in place? Yes No N/A

Is the Plan current? Yes No N/A

Has the Plan been reviewed this school year? Yes No N/A

Is the Safety Committee organized? Yes No N/A

How often are meetings held? N/A

Are minutes of the meeting maintained?

Location:

Posted:

How is the program communicated to employees? N/A

Who is the Contact Person for OSHA 300? Patty Ordaz

Is the OSHA 300A Log completed for the previous calendar year? No

Have the Logs been maintained for five (5) years? No. Any accident reports are kept in the file of the employee

Location: Patty’s files

Is the Log posted from February 1 until April 30?

The location/s of the posted log: Teachers lounge

Is information on injuries recorded on the Log with five (5) working days? Yes

No N/A

Note: Because of the size of this school a safety Committee is not required by law. It was recommended to have a committee, but at this point it is not something they are doing. 9/22/16-EC