Checklist of E/OHS Activities for Emergency Action Planning

Program Contact Person: Roger Graff

Is the Emergency Action Planning program in place and as outlined in the Minnesota Executive Order 93-27 and Model Crisis Management Plan? *Yes* *No*

Is the Plan current? *Yes* *No*

Has the Plan been reviewed this school year? *Yes* *No*

Are information maps posted to indicate travel routes in the event of fire, tornado shelter locations, and procedures during lockdown? *Yes* *No*

Located where? Maps are located in each classroom.

Are all drills timed and recorded? *Yes* *No*

Responsible person: Principles at the high school and elementary

Location of records: High School and Elementary Offices

Forms provided: *Yes* *No*

Does this school coordinate drills with local government authorities to assure sheltering in school, evacuating to their homes or use of congregate care centers? *Yes* *No N/A*

Has this school completed the Fire Marshall required Fire Safety and Emergency Evacuation Plan? Yes No N/A

Training provided for affected staff? *Yes* *No N/A*

Note: