

Checklist of E/OHS Activities for Employee Right-to-Know/Hazard Communication

Program Contact Person: Molly Schilling

Is the Employee Right-to-Know/Hazard Communication Plan in place? **Yes** No

Is the Plan current? **Yes** No

Has the Plan been reviewed this school year? **Yes** No

Has the program been approved by the School Board for the current school year?
Yes No

Has the chemical inventory been completed for the following functional areas?

			<u>Location of Chemical Inventory Form</u>
Art Instruction	Yes No N/A		<u>Office</u>
Custodians	Yes No N/A		<u>Custodial office</u>
Food Service	Yes No N/A		<u>Cooks desk</u>
Science Rooms	Yes No N/A		<u>Science lab</u>
Shop (metals, wood, auto)	Yes No N/A		<u>Metal/Wood shop classroom</u>

Are SDS's available and located with the chemical inventory? **Yes** No

SDS's available online at Yourhealthandsafety.com

Note: Digital storage of SDS sheets does meet OSHA compliance as long as there is a back-up system in place in case of a power outage. Such as Laptop with a battery, you can also call to your health and safety consultant so they can provide the necessary SDS sheet or a physical copy of the SDS sheets can be stored at the school.

Do the SDS's concur with the chemical inventory? **Yes** No

Has training been provided for the following staff?

Art Instructors

Yes No **N/A** Science

Yes **No** N/A



Custodians Yes **No** N/A Shop Yes **No** N/A
 Food Service Yes No **N/A** Transportation Yes No **N/A**

Food Service is contracted out LSI and training is conducted separate of school employee's.

Contact List for Employee Right-to-Know Program

Department	Key Contact for Department (person responsible for locating SDS)
Art	Matt Gaudian
Biology	Lindsey Bonnett-HS Ann Thier-MS
Custodial/Maintenance	Mike Cook
Food Service	Janine Heitkamp HS Mrs Jones ES
Chemistry/ Science	Robert Williamson
Shop—Welding	Neal Mulder
Shop—Wood	Neal Mulder
Transportation/Buildings and Grounds	N/A
Other	

Completed by: Shane Carlson Date: 10-3-2019



Physical Hazard Assessment

Hazard (Noise, Heat, Radiation)	Building	Location	Labeled
Heat, Noise, Chemical	Elem, High School	Boiler Room, Custodial, Maintenance, Transportation	Yes
Heat, Chemical	High School	Art	Yes
Heat, Noise, Chemical	High School	Industrial Arts	Yes
Heat, Chemical	High School	Science	Yes
Heat	High School	Home Ec.	Yes
Heat, Chemical	Elem, High School	Kitchen	Yes

Completed by: Shane Carlson

Date: 10/03/2019

