

## Checklist of E/OHS Activities for Employee Right-to-Know/Hazard Communication

Program Contact Person: Brian Mohr

Is the Employee Right-to-Know/Hazard Communication Plan in place? **Yes** No

Is the Plan current? **Yes** No

Has the Plan been reviewed this school year? **Yes** No

Has the chemical inventory been completed for the following functional areas?

### Location of Chemical Inventory Form

Art Instruction **Yes** No N/A Main Office

Custodians **Yes** No N/A Custodial Office

Food Service **Yes** No N/A Building kitchens

Science Rooms **Yes** No N/A Science instructor's office

Shop (metals, wood, auto) Yes No **N/A**

Are SDS available and located with the chemical inventory? **Yes** No

Do the SDS concur with the chemical inventory? **Yes** No

### Has training been provided for all staff?

**Training provided at the beginning of the school year and is self-paced.**

Note: Shane Carlson did a complete chemical inventory of all the chemicals custodians and kitchen staff use. A list of all those chemicals can be found in the SDS books at the schools and in the Activities Manual and on [www.yourhealthandsafety.net](http://www.yourhealthandsafety.net) -3/31/19 sc

**Note: Digital storage meets OHSA standards as long as there is a back-up in case of power outage, such as a smart phone or a laptop with a battery. -sc 07/31/2020**

Chemical list for science and chemistry is kept in the corresponding class room. 5-01-19



## Contact List for Employee Right-to-Know Program

Department	Key Contact for Department (person responsible for locating SDS)
Art	Carla Benson/ HS Tinea Graham/ HS
Biology	Mike Weisenberger/MS, Maria Nuthak//HS
Consumer Life Science	Ronda Eckhart/HS
Custodial/Maintenance	Dave Jahn/All campus
Food Service	Leslie Muler/Administration
Chemistry/ Science	Jordan Rozeboom/HS, Mike Weisenberger/MS
Shop—Welding	Steve Lammars/HS
Shop—Wood	Daryl Lundin/HS Richard Bochholz/ MS
Transportation/Buildings and Grounds	Brian Mohr
Other	

Note:

Completed by: Shane Carlson Date: 10/09/2019

