

Checklist of E/OHS Activities for Emergency Action Planning

Program Contact Person: Joann Condelli

Is the Emergency Action Planning program in place and as outlined in the Minnesota Executive Order 93-27 and Model Crisis Management Plan? **Yes** No

Is the Plan current? **Yes** No *Updates 2015-2016*

Has the Plan been reviewed this school year? **Yes** No

Are information maps posted to indicate travel routes in the event of fire, tornado shelter locations, and procedures during lockdown? **Yes** No

Located where? Maps are located in each classroom.

Are all drills timed and recorded? **Yes** No

Responsible person: Joann C.

Location of records: Business office

Forms provided: **Yes** No

Does this school coordinate drills with local government authorities to assure sheltering in school, evacuating to their homes or use of congregate care centers? **Yes**
No N/A

Has this school completed the Fire Marshall required Fire Safety and Emergency Evacuation Plan? **Yes** No N/A

Training provided for affected staff? **Yes** No N/A

