

## Checklist of E/OHS Activities for AWAIR

Program Contact Person: Jackie Probst

Is the AWAIR Plan in place? **Yes** No N/A

Is the Plan current? **Yes** No N/A

Has the Plan been reviewed this school year? **Yes** No N/A

Is the Safety Committee organized? Yes No **N/A**

How often are meetings held? N/A

Are minutes of the meeting maintained?

Location: \_\_\_\_\_

Posted: \_\_\_\_\_

How is the program communicated to employees? N/A

Who is the Contact Person for OSHA 300? Jackie Probst

Is the OSHA 300A Log completed for the previous calendar year? Yes

Have the Logs been maintained for five (5) years? No. Any accident reports are kept in the file of the employee

Location: Jackie Files

Is the Log posted from February 1 until April 30? Yes

The location/s of the posted log: Teachers lounge

Is information on injuries recorded on the Log with five (5) working days? **Yes**  
No N/A

**Note: Because of the size of this school a safety Committee is not required by law. It was recommended to have a committee. SC 4-26-18**