Checklist of E/OHS Activities for Employee Right-to-Know/Hazard Communication

Program Contact Person: Mike Nolte

Is the Employee Right-to-Know/Hazard Communication Plan in place? Yes No

Is the Plan current? Yes No

Has the Plan been reviewed this school year? Yes No

Has the chemical inventory been completed for the following functional areas?

Note: All SDS forms will be posted on Advanced Health, Safety, and Security’s website and a complete list is in the Activities Manual as well as the SDS binder.

Location of Chemical Inventory Form

 Art Instruction Yes No N/A

 Custodians Yes No N/A Custodial Room

 Food Service Yes No N/A Head cooks desk drawer

 Science Rooms Yes No N/A Chemistry Lab

 Shop (metals, wood, auto) Yes No N/A

Are SDS available and located with the chemical inventory? Yes No

Do the SDS concur with the chemical inventory? Yes No

**Training has been provided for ALL staff**

**Trainer: Brian Parrie Date: 8-28-19**

**Contact List for Employee Right-to-Know Program**

**Client:** Ellsworth Public School

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| --- | --- |
| **Department** | **Key Contact for Department****(person responsible for making SDSs)** |
| Art | Jen Huisman |
| Biology/chemistry | Mac McDowell |
| Consumer Life Science | Katie Klosterbuer |
| Custodial/Maintenance | Mike Nolte |
| Food Service | Lori LensAnita Kruse |
| Shop—Welding | Corwin Slogtor |

Completed by: Shane Carlson Date: 09/17/2019